

**BOVEY CITY**  
**January 17, 2024**  
**6:00 p.m. Council Meeting**  
**In-Person Club Room**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER:** Mayor Stein called the meeting to order at 6:00 p.m.

**ROLL CALL:** Members present were Trevor Guyer, Deborah Trbojevich, Nancilyn Meyer, Bob Lawson, and Bob Stein.

**PRESENT:** Staff present were Rick Rogich, Alan Johnson, and Jestine Casey. Also present were Tamara Lowney, Noah Hanson, Troy Otterson, Steve Hurd, Matt Shermoen, and Joe Pelawa.

**GUESTS:** Tamara Lowney, President of Itasca Economic Development Corporation – presented a power point explaining IEDC’s role in the community and how they provide an outlet of information and assistance to businesses.

**PUBLIC FORUM:** None.

**SETTING MEETING DATES/TIME FOR 2024:** Workshops: 1<sup>st</sup> Wednesday of the month at 6:00 p.m.  
Council Meetings: 3<sup>rd</sup> Wednesday of the month at 6:00 p.m. All council members are open to possibly changing meetings to the 1<sup>st</sup> and 3<sup>rd</sup> Monday of the month. This will be discussed further at the next workshop.

**REORGANIZATION APPOINTMENTS:**

**COMMUNITY COMMITTEES:**

**LIBRARY BOARD:** Jean Cyronek, Hazel Foss, Dorothy Duquette, Kris Erickson & Janet Stram

**PLANNING AND ZONING:** No Change

**COUNCIL COMMITTEES:**

**WAGE & BENEFIT -** Council as a whole

**PERSONNEL -** Council as a whole

**REPRESENTATIVES TO:**

**GREENWAY JOINT REC BOARD -** Robert Lawson

**WMMPB -** Nancilyn Meyer & one vacancy

**JOINT WASTEWATER COMMISSION -** Kevin Odden, Bob Tok, and Deborah Trbojevich

**LAKEVIEW CEMETARY ASSOCIATION -** Deborah Trbojevich

**ANNUAL APPOINTMENTS**

**MAYOR PRO TEM:** Deborah Trbojevich

**STREET INSPECTOR/ZONING OFFICER-** Robert Stein & Public Works Supervisor

**CITY ATTORNEY-** Civil: John Dimich

Criminal: John Dimich

**CITY ENGINEER –** Benchmark Engineering. Motion Lawson 2<sup>nd</sup> Guyer to continue as status quo with Benchmark Engineering. Roll call: Ayes: Guyer, Lawson, Stein. Nays: None. Abstain: Trbojevich & Meyer. Passed.

**CITY DEPOSITORY -** First National Bank of Coleraine

**LEGAL NEWSPAPER –** Scenic Range News Forum

**CIVIL DEFENSE COORDINATOR –** Robert Stein

**WEED INSPECTORS –** Robert Stein and to be determined

**FIRE BOARD** - Deborah Trbojevich and Robert Stein  
**CIRI (Brownsfield Project)** – Deborah Trbojevich

**MILEAGE REIMBURSEMENT RATE** - Federal standard rate beginning January 1, 2024 is \$.67 per mile.

**AUTHORIZED SIGNERS ON ALL ACCOUNTS HELD AT 1<sup>ST</sup> NATIONAL BANK OF COLERAINE** – Mayor Robert Stein, Mayor Pro Tem Deborah Trbojevich, Clerk Jistine Casey and Treasurer Tara Halling. Motion Trbojevich 2<sup>nd</sup> Lawson. All in favor.

**CONSENT AGENDA:**

1. Minutes from December 20<sup>th</sup> Council Meeting
2. Minutes from January 3<sup>rd</sup> Council Workshop
3. Disbursements for Claims and Payroll
4. Treasurer Report – December  
Motion Trbojevich 2<sup>nd</sup> Guyer to approve. All in favor.

**DEPARTMENT HEADS & COMMITTEES:**

1. Engineer, Alan Johnson
  - a. Approval of Storm sewer project. Motion Guyer 2<sup>nd</sup> Trbojevich to authorize the engineer to place a call out for bids. All in favor.
2. Police
  - a. Outstanding invoices- Trbojevich is going to contact Treasurer Halling and request she schedule a meeting with the Coleraine clerk to go over outstanding invoices from both cities. This will be discussed again at the next meeting.
3. Public Works, Rick Rogich
  - a. December report – Rogich updated Council on shop progress, snowplowing and the new hire.
  - b. A closed meeting was called at 7:45 p.m. to discuss the stipend clause in Rogich’s Public Works Supervisor contract. The meeting was reopened at 8:05 p.m. Motion Trbojevich 2<sup>nd</sup> Guyer to continue the Public Works Supervisor contract with Rogich. The contract will be revised to include a monthly stipend of \$700. The stipend satisfies the city’s monetary obligation for Rogich attending one council meeting per month. Ayes: Trbojevich, Guyer, Meyer. Nays: Lawson; Present: Stein.
  - c. Itasca County Snowplow Contract – Tabled until next meeting.
  - d. Parking lot plowing- City received a complaint. It was discussed that the parking lot by the former Good Time Pizza building will be plowed right away in the morning before it fills with vehicles.
4. Planning & Zoning
  - a. Update on Vekich’s building permit approval – Meyer advised Vekich will need a conditional use permit. The building permit also needs to include measurements/distances from property lines.
  - b. Planning & Zoning meetings have been changed to the 2<sup>nd</sup> Monday of the month at 6:15 p.m.
  - c. Blight officer will be discussed at the next workshop.
5. Attorney Dimich – not present

6. City Council
  - a. Aged Balances (informational)
  - b. Sewer Ordinance – Council needs a copy of the full ordinance. Pages are missing from their current copy. Trbojevich explained ERUs.
  - c. Tavern on the Range utilities – Motion Lawson 2<sup>nd</sup> Guyer to reduce monthly charges to 4 ERU units beginning January 2024. Ayes: Lawson, Guyer, Trbojevich, Meyer; Nays: none. Present: Stein. 4 ERUs were determined by charging 1 ERU per each occupied apartment (2 are currently being occupied), 1 ERU for the restaurant, and 1 for the bar. It was discussed and determined that late fees will not be waived.
  - d. Bob Tok’s request – tabled until next meeting.
  - e. Strategic plan – tabled until next meeting.
  - f. Tavern on the Range Sign – Otterson requested permission to display a sign and provided Council with a picture. This was discussed and tabled until the next meeting.
7. Fire Board
  - a. 12/19 meeting minutes (informational)
8. Clerk, Jestine Casey
  - a. Resolution 24-01-17 Authorizing accepting IRRRB Grant Funds for Phase 2 Park Project. Motion Trbojevich 2<sup>nd</sup> Meyer. Ayes: Trbojevich, Lawson, Guyer, Meyer, Stein. Passed.
  - b. Approve transfer of \$10K from General Fund into Playground Fund: Motion Trbojevich 2<sup>nd</sup> Guyer. All in favor.
  - c. ESST Sick Leave – tabled until next meeting
  - d. Street light complaint – Rogich will address

- CORRESPONDENCE:**
1. Minnesota Power Rate increases
  2. Greenway Rec Board Minutes
  3. CBT Meeting Minutes
  4. NESC EAP Opportunity/NU Vantage

**ADJOURNMENT:** Motion Trbojevich 2<sup>nd</sup> Guyer to adjourn at 9:20 p.m. All in favor.

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Jestine Casey, Clerk

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Robert Stein, Mayor

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2/21/2024  
Date approved