

BOVEY CITY EMERGENCY MEETING
CONCRETE PROJECT PAY REQUEST
August 21, 2023
6:30 p.m. Emergency Meeting

CALL TO ORDER: Mayor Pro Tem Deborah Trbojevich called the Emergency Meeting to order at 6:30 p.m.

ROLL CALL: Members present were Trevor Guyer, Nancilyn Meyer, Deborah Trbojevich, and Robert Lawson. Robert Stein was absent.

PRESENT: Staff present were Kevin Odden, Jestine Casey, and Jeremy Schwarze. Devon Doree and Steve Hurd were also present.

Council has been withholding partial payment for the recently completed concrete projects because of their dissatisfaction with the Main Street project and the sidewalk by the firehall. They recently received a payment demand letter advising that late fees will be waived until August 21 but will be applied after.

Main Street: At the last meeting, Council expressed their dissatisfaction with the final product. The next day, Public Works Supervisor Kevin Odden requested Itasca County staff inspect Main Street and he recently received correspondence from them stating the final product was deemed satisfactory. There was an open discussion about the final product, what could have been done differently and the miscommunications that occurred between the contractor and engineer.

Solution: Schwarze will coordinate a meeting with Council and his supervisors to discuss the project and a possible monetary deduction for engineer invoices related to the project.

Sidewalk by the Firehall: All parties agreed there are deficiencies with the final product and there needs to be a solution. Doree requested two-weeks to research corrective options and agreed to a 30% deduction (\$4,723) if a viable alternative cannot be found. The deduction would be a corrective change order which would be applied to a future invoice.

Motion Guyer 2nd Meyer to approve full payment of Northern Contracting's first pay request in the amount of \$40,299. If Council doesn't hear back from the contractor within two-weeks, a 30% (\$4,723) deduction will be assumed.

ADJOURNMENT: Motion Guyer 2nd Lawson to adjourn the meeting at 7:40.

Jestine Casey, Clerk

Deborah Trbojevich, Mayor Pro Tem

Date approved