

**BOVEY CITY COUNCIL MEETING**  
**July 19, 2023**  
**6:00 p.m. Council Meeting**  
**Virtual via Zoom or In-Person Club Room**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER:** Mayor Pro Tem Deborah Trbojevich called the meeting to order at 6:00 p.m.

**ROLL CALL:** Members present were Nancilyn Meyer, Deborah Trbojevich, Robert Lawson, and Trevor Guyer. Robert Stein attended via Zoom.

**STAFF PRESENT:** Kevin Odden, Jestine Casey, Sam Hussman, Bryan Johnson, and Jeremy Schwarze.

**CONSENT AGENDA:**

1. Minutes from June 28, 2023, Council Meeting
2. Disbursements for Claims and Payroll
3. Treasurer Reports – May & June

Motion Lawson 2<sup>nd</sup> Stein to approve the consent agenda.

**DEPARTMENT HEADS & COMMITTEES:**

1. Engineer, Jeremy Schwarze
  - a. Pay Request No. 1 Public Works Garage - \$185,949.20. Motion Lawson 2<sup>nd</sup> Guyer. All in favor.
  - b. Pay Request No. 1 Concrete Construction project - \$40,299.00. No action taken.
  - c. Alley Cost Estimate –Schwarze provided Council with estimates and explained that the green space estimate and alley reconstruction estimate are comparable in price. Utility costs could be covered with a grant. This will be discussed further at the workshop.
  - d. Recent Concrete work- Lawson stated he is disappointed in the outcome of the sidewalk by the fire department. Others agreed. Schwarze will contact the contractor and request it be corrected to city specs. The bus garage entrance concrete looks good.
  - e. Public Works Garage electrical upgrade to a 200-amp service at an additional cost of approximately \$4,160.00. Motion Stein 2<sup>nd</sup> Lawson. All in favor.
2. Police, Chief Sam Hussman
  - a. Transcriptionist position. Motion Trbojevich 2<sup>nd</sup> Lawson to abolish the transcription position. All in favor.
  - b. Accident- Council was provided with two quotes to repair the 2022 Ford Expedition squad car that was damaged due to a collision with a deer. Repairs will be paid for by the League of Minnesota Cities Insurance. M&M Auto Body can begin repair immediately. Motion Lawson 2<sup>nd</sup> Guyer to approve the squad car be repaired by M&M Auto Body. All in favor.

3. Public Works, Kevin Odden
  - a. June Report-informational
  - b. Red Rock water leak- Odden advised that Casper Construction dug up where the sleeve was put on in April and water was leaking from another spot. A rock caused the problem.
  - c. EPA email- Odden requested Attorney Dimich review legal documents and is awaiting his response.
  - d. Restricting Main Street parking 2<sup>nd</sup> – 5<sup>th</sup> Avenues & reducing Main Street speed limit. The County Commissioner approved restricting parking but the city needs to pass a resolution. Odden will check on possible Main Street speed limit reduction before a resolution is presented to Council. Some residents in attendance voiced their opposition to a speed limit reduction.
  - e. Motion Guyer 2<sup>nd</sup> Lawson to approve RC Seal Coating's change order of \$29,300 for asphalt repair with a city crew doing the removal. All in favor.
  - f. Nugent Concrete sidewalk sections quote: Motion Guyer 2<sup>nd</sup> Meyer to approve Nugent Concrete's quote of \$5,000 for sidewalk sections which the County will reimburse. All in favor.
  - g. Nugent Concrete estimate of \$7,750 for Fire Hall concrete repair- Odden will contact Schwartz about damage incurred while Schwartz performed work for KMDA in approximately 2016 and will update Council at the workshop.
4. Planning & Zoning – Nothing to report
5. Attorney, John Dimich- absent
6. City Council
  - a. Chapter 8 Ordinance  
Motion Stein 2<sup>nd</sup> Meyer to adopt Chapter 8 Ordinance. All in favor.
  - b. Historical Society Donation request. No action taken.
  - c. Utility Report-informational
  - d. Stop signs on 5<sup>th</sup> Avenue & 3<sup>rd</sup> Street. Lawson has had requests that the stop signs on 5<sup>th</sup> Avenue be removed due to the bothering sounds produced from busses stopping and accelerating at the stop signs throughout the school week. Lawson is going to ask residents in this vicinity if they have any concerns and this will be brought up again at the next meeting.
  - e. Blight spreadsheet- will be discussed after Ordinance is officially adopted.
  - f. Blight/Zoning Officer- will be discussed after Ordinance is enforceable.

7. Fire Board- Trboyevich stated that TNT is seeking payment from the fire department for an outstanding Middle School demolition invoice and TNT was advised that this is the property owner's responsibility.
8. Clerk, Jestine Casey
  - a. Confirmed with Council that budget preparation will begin in September.
  - b. Will draft a summary of Chapter 8 Ordinance to be published in the newspaper and present it to Council for approval at the next meeting.

**UNFINISHED  
BUSINESS:**

**NEW BUSINESS:**

- CORRESPONDENCE:**
1. WTP Surface Water NOC-informational
  2. AFSCME PERLA Updates-informational

**ADJOURNMENT:** Motion Guyer 2<sup>ND</sup> Lawson to adjourn the meeting at 6:45 p.m. All in favor.

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Jestine Casey, Clerk

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Deborah Trboyevich, Mayor Pro Tem

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Date approved